

RAINS CREEK WATER DISTRICT
Board of Directors Regular Meeting

MINUTES

**Board of Directors Meeting
August 16, 2023
In Person- Cloverdale Library
Zoom Video Conferencing**

BOARD MEMBERS PRESENT

Alison Whipple – President
Paula Jorgensen – Vice President
Wanda Winkler - Director
Randy Luginbill - Director
Matthew Messenger - Director

BOARD MEMBERS ABSENT:

NONE

OTHERS IN ATTENDANCE:

Jamie Dunton, District Manager
Stephanie Voet, Russian River Utility (RRU)
Brent Beazor, Brelje & Race Consulting Engineer

The meeting of the Board of Directors was called to order at 5:31 PM on Wednesday August 16, 2023, by Board President, Alison Whipple at the Cloverdale Library.

PUBLIC COMMENTS/CORRESPONDENCE:

1. None.

ADMINISTRATION

Agenda – On motion by Paula Jorgensen and second by Wanda Winkler, the Agenda was approved as amended.

July 26, 2023, regular meeting minutes – on motion by Randy Luginbill and second by Paula Jorgensen, the minutes were unanimously approved.

Warrants No. 2 for \$6,133.53 - The board discussed certain vendor warrants and the goods/services provided. On motion by Randy Luginbill and second by Paula Jorgensen, the warrants were unanimously approved.

PUBLIC HEARING OPENED AT 5.35PM

- Tax Roll for Fiscal Year 2023-2024 was presented. The amounts to be collected equal \$30,429. No protests from the public were presented.
- Budget for Fiscal Year 2023-2024 was presented.

PUBLIC HEARING CLOSED AT 5:39PM

Motion to approve Resolution No. 96 – *A Resolution of the Board of Directors of the Rains Creek Water District Approving the Budget for Fiscal Year 2023-2024*, was moved by Matthew Messenger, seconded by Randy Luginbill, and approved by all.

Motion to approve Resolution No. 97 – *A Resolution of the Board of Directors of the Rains Creek Water District Overruling Protests and Confirming Report on Water Service Charges and Delinquent Water Service Charges for the Fiscal Year 2023-2024*, was moved by Randy Luginbill, seconded by Wanda Winkler, and approved by all.

NEW BUSINESS:

Mr. Beazor presented a five-year analysis of water usage based on the different meter sizes assuming the 3/4" meter usage is standard. As expected, the average water usage by the 35 units is high while average usage by the 5 units was lower than standard. Based on this information the base rate charge for these two levels was adjusted. The board discussed this information and the two rate structures presented in the Water Rate Study. Alternative #1 – the base rate charges cover approximately 85% of the fixed operating costs, and the water usage charge covers the balance plus the variable costs which include asset repairs and capital improvements. Alternative #2 – the base rate charges cover 100% of the operating costs, and the water usage charges cover the variable costs. On motion by Randy Luginbill and second by Paula Jorgenson, Water Rate Study, Alternative #2 was adopted by three (3) Yes and two (2) No votes.

The public hearing notification process was discussed, and the public hearing meeting will be scheduled for November.

Grant/Loan application opportunities – Director Whipple will initiate contact with RCAC (Rural Community Assistance Corp.) to determine the loan application process.

OPERATIONS REPORT

District Manager Mr. Dunton explained that the water system is running smoothly.

There being no further business, the meeting adjourned at 6.54PM on motion by Paula Jorgenson and second by Wanda Winkler. Next meeting will be in October 2023.

NEXT AGENDA

- 1. Water Rate Adjustment

Respectfully submitted,

Vicky Mwangi

APPROVED:

Alison Whipple: _____

Paula Jorgensen: _____

Randy Luginbill: _____

Matthew Messenger: _____

Wanda Winkler: _____