

**RAINS CREEK WATER DISTRICT  
Board of Directors Regular Meeting**

**MINUTES**

**Board of Directors Meeting  
November 08, 2023  
Meeting held at Cloverdale Library**

**BOARD MEMBERS PRESENT**

Alison Whipple - President  
Paula Jorgensen – Vice President  
Matthew Messenger – Director  
Randy Luginbill – Director  
Wanda Winkler - Director

**BOARD MEMBERS ABSENT:**

None

**OTHERS IN ATTENDANCE:**

Victoria Mwangi, District Administrator  
James Dunton, District Mgr. - RRU  
Stephanie Voet - Asst District Mgr. RRU  
Cheryl Williams, Staff, VM Accounting  
Caitlin Jensen for N. Jensen-Customer

The Board President Alison Whipple called the regular meeting of the Board of Directors to order at 5:29PM on Wednesday, November 08, 2023, at the Cloverdale Library, 401 N Cloverdale Blvd, Cloverdale, CA 95425.

**PUBLIC COMMENTS/CORRESPONDENCE:** None

**ADMINISTRATION**

Agenda for November 8, 2023 – Motion to approve was moved by Paula Jorgensen and seconded by Wanda Winkler. Agenda Item E - Public Hearing was moved and discussed before Items B to D. The Agenda was unanimously approved as amended.

**PUBLIC HEARING** Opened - At 5:31PM.

Documents presented included – Water Rate Study and Water Rate Comparison-Other Districts. President Whipple summarized the water rate study and noted that the District had not adjusted the water rates during the past seven years, the need to upgrade the aging water system and the overall rising cost of delivering water.

**PUBLIC HEARING** Closed – At 5:46PM

Motion to approve Resolution No. 98 – *A Resolution of the Board of Directors of the Rains Creek Water District Establishing Fees and Charges for Water Services Within Said District*, moved by Randy Luginbill, seconded by Wanda Winkler, and approved by all. New water rates are effective January 1, 2024.

Minutes for October 11, 2023 meeting – on motion by Matthew Messenger and second by Randy Luginbill, minutes were approved. Vice President Jorgensen abstained.

Warrants Register No. 5 for \$10,657.29 – Motion to approve moved by Paula Jorgensen and seconded by Randy Luginbill, and unanimously approved by all. The board discussed the warrants and services/good provided.

GoDaddy contract renewal – for website hosting and domain name. The board discussed a 2-year contract at \$45.98 versus a 5-year contract at \$114.90. On motion by Paula Jorgensen and second by Wanda Winkler, the board unanimously approved the 5-year contract.

**NEW BUSINESS**

Water Leak Policy – Ms. Voet and President Whipple will continue working on the policy.

**OPERATIONS REPORT**

Mr. Dunton reported that the water system is working flawlessly. Regarding XIO fees, Mr. Dunton explained that the monthly fees will increase from \$241 to \$295. In addition, payment will be on a quarterly basis.

There being no further business, the meeting was adjourned at 6:43PM on motion by Paula Jorgensen and second by Wanda Winkler. Next regular board Meeting is scheduled for January 17, 2024, 5:30 at Cloverdale Library

**NEXT AGENDA**

- 1. Water Leak Policy update

Respectfully submitted.

\_\_\_\_\_  
Vicky Mwangi

**APPROVED:**

Alison Whipple: \_\_\_\_\_

Paula Jorgensen: \_\_\_\_\_

Randy Luginbill: \_\_\_\_\_

Matthew Messenger: \_\_\_\_\_

Wanda Winkler: \_\_\_\_\_